

# 2018 - 2019 Aggregate Verification V5

Your 2018 -2019 Free Application for Federal Student Aid (FAFSA) has been selected for a process called verification. Federal law requires that an institution verify certain information that has been listed within the FAFSA before federal aid can be disbursed. To complete the federal verification process, the financial aid office will compare the information that has been listed on your FAFSA to the information listed on this worksheet along with other documents submitted. If there are differences, your FAFSA information will need to be corrected. Please complete this worksheet, sign, and submit to the Office of Financial Aid as soon as possible to prevent any delays in the disbursement of your aid.

1. ***It is strongly recommended that you select the IRS Data Retrieval option on your FAFSA.*** This option will streamline and expedite your transmission of federal tax data. As a student selected for federal verification, if you do not wish to use the IRS Data Retrieval Tool or are unable to use the IRS Data Retrieval Tool to provide tax information, you will be required to obtain an official “**IRS Tax Return Transcript**” by logging into <http://www.irs.gov> or calling 1-800-908-9946.
2. Complete all sections of this worksheet and provide the required signatures. **Do not leave any sections blank.**
3. **You are considered dependent if you were required to provide parental information on your FAFSA.**

## A. Student Information

Print: Last Name, First Name, M.I.

Jenzabar ID Number

Contact Number

Email Address

## B. Family Information

**Check One: List the names of all family members who reside in the household.**

**DEPENDENT STUDENT**

**List the people in your household, excluding foster children.** Include: (s) yourself, (b) your parent (s) (including step-parent(s)) you used on FAFSA, (c) your parent’s other children, (d) other people, if your parents will provide more than half of their support from July 1, 2018 through June 30,2019. Also write in the name of the college for any household member, excluding your parent (s), who will be attending at least half time between July 1, 2018 and June 30, 2019, and will be enrolled in a degree, diploma, or certificate program. Attach additional sheets if Necessary.

**INDEPENDENT STUDENT**

**List the people in your household, excluding foster children.** Include: (a) yourself, (b) your spouse, if married (c) your children, (d) other people, If you or your spouse will provide more than half of their support from July 1, 2018 through June 30, 2019. Also write in the name of the college for any household member who will be attending at least half time between July 1, 2018 and June 30, 2019, and will be enrolled in a degree, diploma, or certificate program. Attach additional sheets if necessary.

Full Name	Age	Date of Birth	Relationship	College Attending 2018 -2019
			Self	Benedict College

### C. Student Tax Forms and Income Information

**Important Note:** The instructions below apply to the student and spouse, if the student is married. Notify the financial aid office if the student or spouse filed separate IRS income tax returns for 2016 or had a change in marital status after December 31, 2016.

*Check only one box below: You must submit IRS TAX Return Transcript or use the Data Retrieval Tool if you filed.*

- Check here if you completed the IRS Data Retrieval when submitting your FAFSA.
- Check here if you are attaching a copy of your 2016 IRS tax transcript (**COPIES OF TAX RETURNS CANNOT BE ACCEPTED**). **Tax Return Transcripts must be requested directly from the IRS** by visiting: <https://www.irs.gov/Individuals/Get-Transcript> (For Puerto Rican or foreign income, a signed and dated income tax return is acceptable documentation).
- Check here if you were not employed and had no income earned from work in 2016.

**INDEPENDENT STUDENTS ONLY: attach a Verification of Non-Filing Letter from the IRS.**

Employer's Name	2016 Amount earned
	\$
	\$
	\$

### D. Parent(s)' Tax Forms and Income Information

*Check only one box below: You must submit the Tax Return Transcript or use the Data Retrieval Tool if you filed.*

Check here if your parent(s) completed the IRS Data Retrieval when submitting your FAFSA.

Check here if your parent(s) are attaching a copy of their 2016 IRS tax transcript (**COPIES OF ACTUAL TAX RETURNS CANNOT BE ACCEPTED**). Tax Return Transcripts must be requested directly from the IRS by visiting: <https://www.irs.gov/Individuals/Get-Transcript> (For Puerto Rican or foreign income, a signed and dated income tax return is acceptable documentation).

Check here if your parent(s) were not employed and had no income earned from work in 2016. Verification of Non-Filing Letter from the IRS.  Check here if your parent(s) were employed in 2016 but will not file and is not required to file a 2016 federal tax return. List below the names of all employers, the amount earned from each employer in 2016. Attach copies of all 2016 W-2 forms issued to your parent(s) by employers. List every employer even if the employer did not issue an IRS W-2 form AND attach a Verification of Non-Filing Letter from the IRS and Complete Parent Non-Tax Filer Form

If more space is needed, attach a separate page with your name and Jenzabar ID Number at the top.

Employer's Name	2016 Amount earned
	\$
	\$
	\$
	\$

### E. High School Completion

Please provide one of the following documents that indicate the student's high school completion status when the student will begin college in 2018-2019:

\_\_\_\_\_ High school diploma or high school transcript including graduation date.

\_\_\_\_\_ For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document.

\_\_\_\_\_ General Education Development (GED) Certificate or GED Transcript.

\_\_\_\_\_ Academic transcript of a successfully completed two-year program acceptable for full credit toward a bachelor's degree.

\_\_\_\_\_ If you are a homeschooled student, a transcript or equivalent, signed by parent or guardian, listing secondary school courses you have completed and documentation that you have successfully completed secondary school education. If you are a homeschooled student, a secondary school completion credential provided under State law.

\_\_\_\_\_ If you do not have documentation meeting any of the above requirements, seeking an associate degree or its equivalent, and excelled academically in high school, you may provide documentation of the high school stating that you excelled academically in high school and documentation from your current/future postsecondary institution that you have met the formalized, written policies of admitting such students.

## **F. Identity & Statement of Education Purpose**

IF YOU ARE UNABLE TO APPEAR IN PERSON AT BENEDICT COLLEGE, PLEASE COMPLETE THE IDENTITY AND STATEMENT OF EDUCATION PURPOSE IN SECTION D IN THE PRESENCE OF A NOTARY. THIS SECTION CANNOT BE FAX. IF YOU ARE UNABLE TO APPEAR IN PERSON AT BENEDICT COLLEGE PLEASE COMPLETE THE IDENTITY AND STATEMENT OF EDUCATION PURPOSE IN SECTION D IN THE PRESENCE OF A NOTARY. THIS SECTION CANNOT BE FAX.

### **Identity and Statement of Educational Purpose (To Be Signed at the Institution)**

In order to complete the Verification process, you will need to appear in person at your postsecondary institution and present your government issued ID (such as a driver's license, passport, etc.) and this verification worksheet to an institutionally authorized financial aid administrator. Your financial aid administrator will need to validate the statement below at the time of submission by maintaining a copy of your photo ID and by providing a signature and date below. *If you cannot appear in person to submit this worksheet, you will need to provide a copy of your government issued ID and this worksheet notarized by a public notary.*

### **Statement of Educational Purpose**

I certify that I \_\_\_\_\_ am the individual signing this Statement of Educational  
(Print Student's Name)

Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending **Benedict College** for 2018-2019.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Financial Aid Officer Signature

\_\_\_\_\_  
Date

**G. Identity & Statement**

**You must submit this original notarized form and attach a copy of your valid government issued phot Identification**

.....  
**Notary's Certificate of acknowledgement**

State of \_\_\_\_\_

City /County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_  
(Date) (Notary Name)

On basis of satisfactory evidence of identification \_\_\_\_\_  
(Type of government-issued phot ID provided)

To be the above- named person who signed the foregoing instrument.

**WITNESS my hand and official seal**  
(seal)

\_\_\_\_\_  
(Notary signature)

**H. Certification and signatures**

By signing this worksheet, we certify that all the information reported on this worksheet is complete and correct.

\_\_\_\_\_

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

**WARNING: If you purposely give false or misleading information you may be fine, be sentenced to jail, or both**

\_\_\_\_\_  
Spouse's Signature (Optional)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Signature (Dependent Student)

\_\_\_\_\_  
Date

Print: Last Name, First Name, M.I.

Jenzabar ID Number